



## Monthly MEETING MINUTES

**Adopted** April 15, 2026

**12:30 PM – 2:30 PM**

**Community Center & Zoom**

**Commissioners Present:** K.Stevens, *Chair*; G. Murphy, *Treasurer*; M. Doyen

**Commissioners on Zoom:** S.Malinowski, *Secretary*

**Commissioners Absent:** I. Lockey

**Staff Present:** J. Theodore, *Operations Supervisor*; C. Panza, *Business Office Administrator*

**A motion by M. Doyen to approve the April 8, 2026 Minutes was duly seconded by G. Murphy. On a vote of 4–0, the motion carried.** Three commissioners were present for this vote. One commissioner was on Zoom.

**A motion by G. Murphy to approve the April 9, 2026 Special Meeting Minutes was duly seconded by M. Doyen. On a vote of 4–0, the motion carried.** Three commissioners were present for this vote. One commissioner was on Zoom.

**A motion by G. Murphy to approve payables of \$53,811.90, which includes two weeks of payrolls, and therefore transfer \$54,000.00 from the investment account to the operating account was duly seconded by M. Doyen. On a vote of 4-0, the motion carried.** Three commissioners were present for this vote. One commissioner was on Zoom.

**Manager’s report:** J. Theodore reported on visits to the Westerly and Ledyard Transfer stations. Westerly is open six days a week. The town does not pick up; individuals either bring their own trash to the station or hire pick up. The Town of Ledyard picks up waste, their station is open 3 days a week. Neither facility processes anything on site.

Our landfill property and Wilderness Road have been mowed. It was decided to include maintenance of Wilderness Road into our annual maintenance contract with Race Rock. Fencing has been mended and/or installed around the pits. We have contracted with the Ferry to accept 5 dumpsters per week during the summer months. Charges for brush and woody debris and compost and wood chips was discussed. Visual aids: example containers with prices on them was deemed a good idea. Juniors will be back April 21st to repair and set up maintenance schedules. Team meetings focusing on customer service training, safety protocols, and the latest recycling and reuse information are in the works.

**A motion by G. Murphy to hire summer help up to two people for between 32 and 40 hours per week at the rate of \$22/hour was duly seconded by M. Doyen. On a vote of 4-0 the motion carried.** Three commissioners were present for this vote. One commissioner was on Zoom.



Lease-holder Pickett Power LLC has applied for a change of zoning to allow for a solar field to be installed on the Landfill.

Strategic Plan: Feedback from the recent employee “temperature check” which included the desire for clearer understanding of organizational structure and hierarchy, equitable accountability, and employee input regarding new initiatives have been added to the 2026 strategic plan (Attached).

**A motion by K. Stevens to adjourn to executive session at 1:41 for HR was duly seconded by G. Murphy. On a vote of 4–0, the motion carried.** Three commissioners were present for this vote. One commissioner was on Zoom.

**I. Lockey joined the meeting at 3:20.**

**A motion by G. Murphy to adjourn from executive session and return to public session was duly seconded by I. Lockey. On a vote of 5–0, the motion carried.** Four commissioners were present for this vote. One commissioner was on Zoom.

A motion by G. Murphy to adjourn the meeting was duly seconded by M. Doyen. On a vote of 5-0 the motion carried. Five commissioners were present for this vote.

The meeting adjourned at 4:01.

Respectfully Submitted by,

Sarah B Malinowski