



FISHERS ISLAND
Waste Management
DISTRICT

Monthly Meeting

January 9, 2025

1:00 PM–3:00 PM

Community Center + Zoom

<https://us02web.zoom.us/j/88901356183>

AGENDA

1. Additions to Agenda
2. Public Comment
3. Minutes Adoption
4. Financials
 - o Payables & associated resolution
5. Reports + Topics
 - o ICB
 - o Handbook update
6. Reorganizational meeting
 - Review, edit, and vote (as needed) on Annual Reorganizational Items:
 - A. Officer Selection
 - Chair
 - Secretary
 - Treasurer
 - B. Monthly Meeting and Workshop Dates/Times
 - 1st and 3rd Thursdays 1-3 @CC and Zoom
 - B. Annual Holiday Closings (on a Monday and closed both stations unless otherwise indicated)
 - See handbook (Memorial Day, Labor Day CS only)
 - C. Station Schedule
 - Option 1 : unchanged from 2024
 - Option 2: 8 to 4?
 - D. Legal Notices
 - The Day
 - FishersIsland.net/Fog Horn
 - E. Attorneys
 - Employment - Nukk-Freeman & Cerra, PC (Kerrie Heslin)
 - Property - Finnegan Law, PC (Martin Finnegan)
 - F. Financial Institutions
 - Citizens
 - Stone Castle - Capitol Advisors Group

G. Property + Commissioner Insurance

- Liability and Property TBD
Waiting on summary from Brown & Brown re: type of policy, underwriter, term dates etc.
- Directors & Officers - AXA

H. Health Insurance

I. Accounting

Payroll + Bill Pay Hoyt, Fillipetti, Malaghan LLC (HFM)

Audits - Cullen & Danowski, LLP

Forensic Accounting - Capalbo, Mather, Dougherty (CMD)

J. Consultants

Compost - Jayne Merner as needed/hourly

K. Testing Agency

PW Grosser

K. Guiding Documents

Governance (needs to be reviewed and updated)

Mission Statement

Values

Governing Policies

Guiding Principles

*Strategic Plan 2023-2024

*Document Archiving Policy

*Open Meeting Law Policy

*Article 13 Improvement District Commissioners

*Piercing Budget Cap Policy

L. Employee Handbook (see draft from NFC)

7. Executive Session

- HR

8. Adjourn

Resolutions:

Whereas invoices totaling \$62,366.05 were presented and agreed at the November 21, 2024 Board of Commissioners meeting, and

Therefore it is resolved to authorize the payment of these invoices totalling \$62,366.05, and

It is further resolved to transfer \$100,000.00 from the investment account to the operating account to cover these payments and the various payroll expenditures.

Not sure who moved and seconded

Whereas during the weeks, Nov 3 - 17 2024 there was an extraordinary absence of key managers and staff and it was deemed prudent to transfer funds from the investment account to the operations account to cover any unseen events, and

Therefore it is resolved to ratify the action of the Treasurer to transfer \$50,000 from the investment account to the operating account with effect November 14, 2024.

Mover: GSM

Second: DB

Whereas the current version of the employee handbook does not change the employee's anniversary hiring date for benefits accrual, and ,

Therefore it is resolved that the employee's anniversary date for accruing benefits will be January one after the first year of service and the accruals will remain until the new year, and

It is further resolved to update the employee handbook with this change.

Mover: GSM

Second: MHD