



FISHERS ISLAND
Waste Management
DISTRICT

ADOPTED MEETING MINUTES

July 18, 2024

10:00 AM–12:00 PM

Community Center & Zoom

Commissioners Present:

- D. Burnham, *Chair*
- G. Murphy, *Treasurer*
- S. Malinowski, *Secretary*
- K. Stevens, *Employee Liaison (Zoom)*
- M. Doyen, *Community Liaison*

Staff Present:

- J. Theodore, *Operations Supervisor*
- B. Stern, *Business & Administration Manager*

The meeting began at 10:05

1. Additions to Agenda

None.

2. Public Comment

None.

3. Minutes Adoption: July 3, 2024

A motion by G.Murphy to adopt the July 03, 2024 meeting minutes was duly seconded by M.Doyen. On a vote of 5–0, the motion carried unanimously. All Commissioners were present for this vote.

V B

Healthcare & Dental Insurance Policy Renewals

A motion by G. Murphy to accept the following resolution was duly seconded by M.Doyen. On a vote of 5-0, the motion carried unanimously. All Commissioners were present for this vote.

Whereas the District’s health plan renews August 1, 2024 and the dental plan renews with effect on September 1, 2024, and,

Therefore, it is RESOLVED to renew the UHC/Oxford health plan (NY P FDRM NG 20/40/100 EPO 24 and,

It is Resolved to renew the Delta Dental dental plan (group # 20654-08011, ER number 08269) and,

It is further RESOLVED to authorize Beth Stern and Josh Theodore to execute the renewal and ancillary documents and pay the premiums when invoiced.

4. Financials

A motion by S.Malinowski to transfer \$150,000 from our savings account to our checking account was duly seconded by M.Doyen. On a vote of 5-0, the motion carried unanimously. All Commissioners were present for this vote.

5. Task List from Previous Meeting (07/03/24)

The commissioners updated the task list on google drive. There was discussion regarding the district's pricing methods for accepting contractor wood and brush. B.Stern & J. Theodore Gordon have created an emergency contact list of employees. K.Stevens will introduce Heather Lanza, Head of Southold's Planning Department, to J. Theodore on July 24. M.Doyen will work with T.Collins when she is visiting the Island in August for a plan for the buffer. K.Stevens will share new task list.

6. Station Reports

J.Theodore noted most of our containers and compactors are in bad shape. There is money in the budget for a new one. Having a budget line item for one new container or compactor each year was discussed.

7. Hazardous Waste and Shredding Day

84 people came to hazardous waste day. J.Theodore recommended that we have separate hours for Contractors and homeowners. Shred day. Great turnout. It was suggested that we have the shredding event in the off season. Another idea was to alternate Shredding Day and Hazardous Waste Days so there is one of these events each summer.

8. IT Review

G.Murphy presented a contract to meet the Districts technology needs from CDW Government. We are one step closer to having a network. K.Stevens and G.Murphy will get together with J.Theodore in order to set up Google Workshop. This will provide a uniform platform for communications; stores everything. An administrator dashboard. J.Theodore stated that each station needs a working computer and good internet.

9. Training and conferences

There was interest in searching out training opportunities for Commissioners and Team members. From the big - Annual NYS Waste Management Conference - to the small, such as a visit to Earth Care Farm in Rhode Island.

10. Landfill

J.Theodore and B.Stern will work on getting the landfill mowed. D.Burnham said that the annual mowing should take place in March in order to encourage native grasses.

A motion by M.Doyen to enter Executive Session to discuss HR matters was duly seconded by G.Murphy. On a vote of 5-0, the motion carried unanimously. All Commissioners were present for this vote. The Executive Session began at 11:00. J. Theodore was present.

A motion by M. Doyen to exit Executive Session was duly seconded by G.Murphy. On a vote of 5–0, the motion carried unanimously. All Commissioners were present for this vote. The Executive Session ended at 11:55 PM.

11. Adjourn

A motion by G.Murphy to adjourn the meeting was duly seconded by M.Doyen. On a vote of 5–0, the motion carried unanimously. All Commissioners were present for this vote.

The meeting adjourned at 11:56am

Respectfully submitted by,

Sarah Malinowski

07.19.2024

All Commissioners were provided with the opportunity to suggest clarifying edits for accuracy.