

Monthly Meeting May 16, 2024 10:00 AM–12:00 PM Community Center + Zoom https://us02web.zoom.us/j/88901356183

<u>AGENDA</u>

- 1. Additions to Agenda
- 2. Public Comment
- 3. Minutes Adoption: May 2, 2024
- 4. Financials:
 - Bank Reconciliations
 - Payables
 - Transactions of the Month
 - Payroll Report
 - P/L Reports
 - Transfer Funds
 - \circ Investments
- 5. Reports:
 - Station Report
 - Task List from Previous Meeting (5/2/24)
 - Office/Shop Walkthrough + Issue List
 - Local Solid Waste Management Plan Biennial Update
 - Handbook Update
 - Sexual Harassment Prevention Training Certificates
 - Annual Calendar
 - Meeting Times
 - Employee Evaluations Phase 1 Goal Setting/Key Job Duties/Receipt of Handbook
 - Coastal Path/Solar Field/Buffer/Rec Path
 - Public Communications: Website, Press Releases, Box Holder Mailing, Signage, Events
 - Diversion Projects + Policies (food scraps, wood, invasives, rubble, textiles, oyster shells)
- 6. Edit Next Meeting Agenda (if time)
- 7. Executive Session
- 8. Adjourn