

## Monthly Meeting May 16, 2024 10:00 AM–12:00 PM Community Center + Zoom https://us02web.zoom.us/j/88901356183

## <u>AGENDA</u>

- 1. Additions to Agenda
- 2. Public Comment
- 3. Minutes Adoption: May 2, 2024
- 4. Financials:
  - Bank Reconciliations
  - Payables
  - Transactions of the Month
  - Payroll Report
  - P/L Reports
  - Transfer Funds
  - $\circ$  Investments
- 5. Reports:
  - Station Report
  - Task List from Previous Meeting (5/2/24)
  - Office/Shop Walkthrough + Issue List
  - Local Solid Waste Management Plan Biennial Update
  - Handbook Update
  - Sexual Harassment Prevention Training Certificates
  - Annual Calendar
  - Meeting Times
  - Employee Evaluations Phase 1 Goal Setting/Key Job Duties/Receipt of Handbook
  - Coastal Path/Solar Field/Buffer/Rec Path
  - Public Communications: Website, Press Releases, Box Holder Mailing, Signage, Events
  - Diversion Projects + Policies (food scraps, wood, invasives, rubble, textiles, oyster shells)
- 6. Edit Next Meeting Agenda (if time)
- 7. Executive Session
- 8. Adjourn