



**AUGUST 22, 2022 @ 5:00 PM
AT FI COMMUNITY CENTER
ADOPTED MINUTES**

*David Burnham, Chair
Bob Evans, Treasurer
Sarah Malinowski, Secretary
Kate Stevens
Tryn Collins*

The monthly meeting was called to order at 5:00 and all commissioners were present.

Minutes Sarah Malinowski motioned to approve the minutes of August 8 and July 25, 2022, Kate Stevens seconded; the motion carried.

The financial reports were approved. There had been a question about a payable from Evergreen, it was decided to issue a check to pay it. If the District uses Evergreen for grinding, a contract should be drawn up. **Bob Evans motioned to accept the finances, pay the bills and to transfer \$100,000 to the operating account, Tryn Collins seconded the motion and the motion carried.**

In the interest of boosting compost participation, Kate presented a quiz she created. It is geared to get an idea of how many households currently participate and to increase the interest in those who have not yet participated.

There was a quick discussion about the preparation of the 2023 Budget. The proposed budget is due September 15, 2022 and the final October 30, 2022. Bob and Beth will be working on this and share the work in a couple of weeks. Beth said the delay in preparation is due to her being behind with data entry. Correspondence Bob reported that the FI Ferry has directed FIWMD not to run heavy equipment to and from the transfer station on the back road along the beach/airport, which the FI Ferry maintains. People walking along the paths don't appreciate it.

New Business Kate presented templates for employee evaluations. It was stated that the current job descriptions need some refinement.

Old Business There was nothing to report regarding the implementation of an ad hoc committee.

The proposed Strategic Plan should be approved in September when Sarah is here (she left this meeting early).

The compost station vegetation plan can move forward. Tryn located a map of the area in order to start planning with the Conservancy Group (note: the map was created by Dick Straus from C & M, he has retired. Craig Bigger is now the engineer who has taken over our account)

Kate reported that she still needs photos and bio from a couple of commissioners for our new website.

There was a quick discussion about a new proposal from Casella.

It was reported that the two newly hired employees seem to be working out well.

There was also a quick discussion about combining the facilities "inhouse". The board would like Dick to work on a proposal for the same.

The meeting adjourned at 6:30 pm.

Submitted by,
Beth Stern