



**JULY 25, 2022 @ 5:30 PM
AT FI COMMUNITY CENTER
ADOPTED MONTHLY MEETING MINUTES**

*David Burnham, Chair
Bob Evans, Treasurer
Sarah Malinowski, Secretary
Kate Stevens
Tryn Collins*

The monthly meeting was called to order at 5:30 pm. Bob Evans was absent.

Additions to the agenda: August 22, 2022 meeting, compost

The minutes of June 13 and June 28, 2022 were motioned for approval by Sarah Malinowski; seconded by Kate Stevens, the motion carried.

Financials The financial reports were reviewed and approved by Tryn Collins; seconded by Sarah Malinowski, the motion carried.

New Business

Sarah Malinowski motioned to carry the same employee health insurance coverage for another year; Tryn Collins seconded, the motion carried. Beth will get together with employee #70 about health insurance coverage.

The employee evaluation forms were reviewed, Sarah and Kate will revamp them for the next evaluation process in October. Job descriptions also need to be updated.

The next monthly meeting August 22 will begin at 5:00 instead of the usual 5:30 pm.

It was reported that the food scrap program is gaining in popularity. There was discussion about using social media to have people sign up for the program, giving us an idea of how many households are participating in the program. Perhaps we can get renters and more businesses involved.

Old Business Bob initiated the idea of an ad hoc committee but is not present to report on it.

Kate is going to take over putting a strategic plan together using everyone's input.

Regarding the pathway at the compost station, Sarah will get together with Kate to review the status and mapping of the area.

David needs to reach out to Evergreen regarding their invoice to us.

Kate and Beth have been working with website designer Beth Jepsen on FIWMD's preliminary new site. Currently Kate is gathering commissioners and employee photos along with a brief bio from each for the site.

Executive Session The meeting adjourned to executive session at 6:30 pm to discuss new hires.

The public meeting resumed at 7:00 pm.

Sarah motioned that we offer Danielle Murray the Mechanics Assistant position at a rate of \$22/hour. Health Insurance to be implemented at the satisfactory conclusion of the 90 day probationary period. Kate seconded; all were in favor.

Sarah motioned that we offer Everett Maggs a part time labor position that would guarantee him 20 hours up to 30 hours per week at the rate of \$22/hour. This position will be reassessed at the 90 day probationary period.

Kate seconded; all were in favor.

It is the hope of the Commission that these two hires will mean that our other employees always have 2 days off in a row and will eliminate the need for overtime hours on a regular basis.

The meeting adjourned at 7:15 pm.

- Beth Stern