

FIWMD
NOVEMBER 30, 2021 @ 5:30 PM
AT FI COMMUNITY CENTER
ADOPTED MINUTES

David Burnham, Chair
Bob Evans, Treasurer
Sarah Malinowski, Secretary
Kevin Carroll
Tryn Collins

FIWMD meeting was called to order at 5:30 pm. All commissioners were present.

OPERATIONS REPORT FOR NOVEMBER 30, 2021

- Continue with splitting of wood for firewood
- Research for firewood processing equipment
- Ordered filters and fluids for all equipment maintenance, to be done Dec/Jan
- Finalized design for widening the TS gate
- Started working on 811 'call before you dig'
- Finished emptying compost pit
- Making windrows
- Traffic and hauls at both stations has dropped off
- Can Dick finish clearing the site area that has the possibility of being rental space?

	OCT 2021 Hauls	2021 YTD Hauls	2021 YTD Tonnage	2020 YTD Hauls	2020 YTD Tonnage
B/C	2	20	64.80	30	37.38
MSW	2	25	278.86	27	225.30
PAPER	1	12	33.79	11	21.62
CARDBOARD	1	14	53.20	15	47.67
BULKY	2	24	176.00	17	144.66
METAL	1	8	55.47	6	42.53
WOOD	3	13	164.14	13	80.42

The minutes of October 29, 2021 were approved with corrections by Kevin Carrol and seconded by Sarah Malinowski, the motion carried. The minutes of November 8, 2021 were motioned for approval by Sarah Malinowski and seconded by Bob Evans; the motion carried.

The financials were reviewed. Beth was asked to follow up on the Workers Compensation invoice. **Bob Evans motioned to pay the bills with the exception of Workers Compensation, Sarah Malinowski seconded; the motion carried.**

Bob Evans motioned to transfer 70K to the operating account from the investment account, Tryn Collins seconded; the motion carried.

It is ratified that a transfer of 20K was made November 23rd. This was to purchase a wood splitter.

Regarding the possibility of making development of the compost station bunker: David will contact C & M's surveyor and get back to the board at the December meeting.

The board agreed that there needs to be a comprehensive policy for input items to the compost station, the fee structure needs to be reviewed for the strategic plan.

The board wants to see a list of persons who utilize the free split firewood and how much is taken. They would like to see a sign posted for people to sign the firewood out in order to keep track of supply and demand.

Evaluations: Beth will hand out self-evaluations to the employees to complete. She should add a page for the employee to relay things they feel they need to perform their tasks and/or any comments they might have. The evaluations need to be completed by Monday the 6th in order for the board to review for the next meeting.

There will be no change in operation hours for the winter season.

Beth will perform interviews of applicants for the part time position posted. The pay will be \$16 p/h.

Workshop - December 6th.

Monthly meeting - December 20th.

At 7:00 pm Bob Evans motioned to adjourn the meeting, Sarah Malinowski seconded; the motion carried.