



FISHERS ISLAND Waste Management DISTRICT

APPROVED MEETING MINUTES

November 21, 2024

1:00 PM – 3:00 PM

Community Center & Zoom

Commissioners Present:

K.Stevens, *Chair*
G.Murphy, *Treasurer*
M.Doyen, *Community Liaison*
D.Burnham

Staff Present:

J. Theodore, *Operations Supervisor*
Staff on Zoom
B. Stern, *Business & Administration Manager*

The meeting began at 1:05 pm

1. Additions to Agenda

None.

2. Public Comment

None.

3. Minutes Adoption:

None.

4. Financials

Whereas invoices totaling \$62,366.05 were presented and agreed at the November 21, 2024 Board of Commissioners meeting, and

Therefore, it is resolved to authorize the payment of these invoices totaling \$62,366.05, and

It is further resolved to transfer \$100,000.00 from the investment account to the operating account to cover these payments and the various payroll expenditures.

A motion by G. Murphy to adopt the resolution was duly seconded by M. Doyen. On a vote of 4-0, the motion carried unanimously.

5. Other Reports

Meetings Schedule

The January meetings were moved to the 9th and 23rd, with a return to the 1st and 3rd in February. An organizational meeting was planned for the 1st meeting in January.

FIF DOE Energy Resiliency Plan

There was a recap of K. Stevens and M. Doyen’s discussion with J. Ingram about the Fishers Island Fund DOE grant for an energy resiliency plan. The idea is to create an energy resiliency plan for the island, considering different strategies from the existing grid to potential solar and acknowledging the importance of the ferry in the existing energy plan. FIWMD was invited to nominate a representative to join the Energy Resilience Advisory Committee, with the understanding that their primary task would be to provide suggestions on the project scope and guide its execution towards a widely supported plan, with ultimate decision-making residing with FIF as the ones with fiduciary responsibility for the grant.

Commissioner Election

The team discussed the preparations for the upcoming election, focusing on the eligibility criteria for candidates. They clarified that to run for a commissioner, one must be both a resident of the district and a registered voter in the town of Southold. They also discussed the process of updating absentee ballot forms and the need for a voter registration list. The team agreed to conform to the town's practice of posting legal notices on Fishnet, considering it their paper of record. They also discussed the need to update actual ballot forms once the candidates are known. They discussed the need for recruiting inspectors for an upcoming event. They agreed to set up a meeting before the event to provide W-9s, however there was disagreement about the payment, and it was decided they would need to review the rules and regulations.

Beth Stern left the meeting at 1:30

Resolution on emergency paid time off for mass illness

Whereas during the weeks, Nov 3 - 17 2024 there was an extraordinary absence of key managers and staff, and it was deemed prudent to transfer funds from the investment account to the operations account to cover any unseen events, and

Therefore, it is resolved to ratify the action of the Treasurer to transfer \$50,000 from the investment account to the operating account with effect November 14, 2024.

A motion by G. Murphy to adopt the resolution was duly seconded by D. Burnham. On a vote of 4-0, the motion carried unanimously.

Resolution on anniversary dates

Whereas the current version of the employee handbook does not change the employee's anniversary hiring date for benefits accrual, and ,

Therefore, it is resolved that the employee's anniversary date for accruing benefits will be January one after the first year of service and the accruals will remain until the new year, and

It is further resolved to update the employee handbook with this change.

A motion by G. Murphy to adopt the resolution was duly seconded by M. Doyen. On a vote of 4-0, the motion carried unanimously.

Handbook

A motion by D. Burnham to accept Nukk-Freeman & Cerra, P.C. proposal to update the FIWMD Handbook for an estimated 5 k was duly seconded by G. Murphy. On a vote of 4-0, the motion carried unanimously.

American Funds

A motion by D. Burnham to add the chair and the treasurer as signatories to the American Funds account was duly seconded by M. Doyen. On a vote of 4-0, the motion carried unanimously.

Running Brook Farm (equipment repair status and timber pricing)

The Commission discussed the need for competitive bidding on wood processing. They also reviewed the status of the horizontal grinder repair. It was decided J. Theodore would share a repair status report with the insurance company, including the updated repair estimate to verify coverage. J. Theodore would also prepare a draft rubble and wood policy for the next meeting.

December holiday schedule (conform to Ferry)

Discussion of and 8-4 holiday schedule from December 22 through January 3 to account for the commuter boats not running.

A motion by M. Doyen to enter Executive Session to discuss HR matters was duly seconded by G. Murphy. On a vote of 4-0, the motion carried unanimously. The executive session began at 2:13 pm.

A motion by G. Murphy to exit Executive Session was duly seconded by D. Burnham. On a vote of 4-0, the motion carried unanimously. The executive session ended at 2:42 pm

A motion by G. Murphy to accept the resignation of Employee #16 duly seconded by M. Doyen. On a vote of 4-0, the motion carried unanimously.

The meeting adjourned at 2:44 pm.

Respectfully submitted by,

Kate Stevens

December 10, 2024

All Commissioners were provided with the opportunity to suggest clarifying edits for accuracy.