

**FIWMD
WEDNESDAY, JULY 25, 2018 @ 5:00 PM
AT FI COMMUNITY CENTER
MINUTES**

*Gregory Thibodeau, Chair
John Patterson, Treasurer
Sarah Malinowski, Secretary
Meredith Doyen
Bruce Hubert*

Greg Thibodeau called the monthly meeting to order at 5:00 pm. All commissioners were present. **Additions to the agenda** are as follows: NYSAR conference in November, 2 employee reviews are scheduled in the next two months, Beach Cleanup, review pay rates of two employees
An **Executive Session** was called at 5:00 pm to discuss commission governance and adjourned at 5:17. No actions were taken.

OPERATIONS REPORT JULY 2018

COMPOST PILES –

We have almost finished screening Pile #3. The piles are scheduled to be turned in September.
HAULS - For the month of July, there have been 18 hauls. There will be four more scheduled for the rest of the month. On Thursday, July 12th, we did two hauls to catch up from the 4th of July Week. The following is a breakdown of hauls per type:

- Bottles and Cans – 6
- MSW – 5
- Paper – 1
- Bulky - 2
- Metal – 1
- Wood – 2
- Cardboard – 1

LANDFILL –

The landfill will be mowed next week.

WILDERNESS ROAD –

The sides of the road were trimmed once but will need it again. We will mow it at the same time.

BRUSH GRINDER –

The grinder is running well.

GLASS GRINDER –

The new hammer blades have been put on the grinder. We have been typically processing three dumpsters a week; with each dumpster taking about an hour to an hour and a half to process. To date, we have processed 79 cubic yards of glass; weighing about 19.75 tons.

STATIONS –

The stations are in good shape. We have landscaped some areas for better mowing now that we have finished cleaning the areas.

EQUIPMENT –

I have talked with a sales rep. from Inficon Service Tools. They make a freon recovery machine that I'm interested in for the station. We are working on a date for his visit for a demo and to discuss what misc. equipment we might need. The style OF machines I have been looking at have been in the \$700 to \$800 price range. That is just for the unit and does not include any of the additional items that we will need.

TRAINING/PERSONNEL –

Katie Travia, of Operations, Inc. visited with us on Tuesday, July 10th for personnel training. The two-hour training on team building and working with each other's personal styles was very informative. I will be doing a 1-on-1 with her via Skype on Tuesday, Aug. 7th, on how to take the information she gave us and use it to be a better manager.

OTHER –

I did a table at the first art show and had a steady flow of people. They were all interested in the State's plan to reduce waste by 2030, and how the District is working on ways to meet that goal. I plan on doing a table again in August.

I talked with John Phetteplace, Director of the Stonington Waste Management, who is the head of SE CT Regional Resources Recovery Authority (SCRRA). We are discussing ways that we might work together to handle some of the waste from the island. We are going to meet up after Labor Day when it slows down for the both of us. We also discussed a "Shadow Day" where Annette and Danielle would follow his crew and learn about using a truck scale. That would take place late September.

After discussion about the best mowing schedule for the landfill, Alan agreed to connect Megan Raymond, of the HL Ferguson Museum Land Trust, and James Wade of NYS DEC. After input from both, Alan will report back on the best mowing schedule.

It was reported that Mere and Sarah had a table at the Craft Fair on July 14 with information to sign up for "Adopt a Highway".

The Minutes of June 20, June 27 and July 2, 2018 were motioned for approval with corrections by Tim Patterson, seconded by Mere Doyen; the motion carried.

The minutes of July 10, 2018 were motioned for approval with corrections by Tim Patterson, seconded by Sarah Malinowski; the motion carried.

An employee will be spoken with about parking at Goose Island.

The financial reports were reviewed. Tim and Greg agreed that they will work on the 2019 budget and have presented at the next monthly meeting.

After discussion about the difficulties Beth and the commissioners experience when dealing with the financial institutions it deals with **Mere Doyen motioned to have Beth Stern added as a signatory on the Citizens and Morgan Stanley bank accounts, Tim Patterson seconded; the motion carried.**

Tim Patterson motioned to transfer fifty-five thousand dollars from FIWMDs investment account to its operating account and to pay the payables, Mere Doyen seconded; the motion carried.

Correspondence: Beth distributed information on a NYSAR Annual Recycling Conference in November to be left for further thought of attending.

Unfinished Business was discussed as follows: **After discussion about employee #35, Sarah Malinowski motioned to increase the rate for the same employee by 15%, Tim Patterson seconded; the motion carried.**

In October, employee #40 is due for a 6-month evaluation. In the meantime, Sarah Malinowski motioned to raise the hourly rate of employee #40 to \$15 per hour, Tim Patterson seconded; the motion carried.

Public Comments Because FIWMD does not collect motor oil at its facilities or at its Hazardous Waste Collection event for free, Bob Evans asked what residents are supposed to do with it. It was stated that CT has used motor oil collection facilities and some service stations. Beth explained that the per person cost to FIWMD for hazardous collection is astronomical and because used motor oil is not eligible by the DEC in its grant funding, FIWMD charges a fee for the disposal.

New Business was discussed as follows: Bruce Hubert wanted to know how the public goes about making a formal complaint. It was stated that the individual can send the complaint/s in written form via letter or email. If a commissioner is stopped on the street with a complaint, the commissioner should tell the person to put the complaint in writing and the commission will respond.

The commission will schedule a workshop in September to review their own commission assessment questionnaires, board assessments, Mission Statement and Handbook. With regard to FIWMDs Mission Statement, Sarah Malinowski said she would like to replace the word “disposal” to something such as reuse or resources.

Beth reported that in coordination with FI Conservancy, FIWMD will hold a beach cleanup event on Saturday, August 11.

Tim mentioned that someone has offered to donate surveillance cameras to FIWMD for use at their facilities. The donation is thoughtful; however, it would incur additional costs such as installation. The installation of cameras is in the plan of the facilities upgrade. It doesn’t make sense to spend funds on something that will be altered in the foreseeable future.

It was reported that reviews are due for Alan in August; Dick in September.

The meeting was adjourned at 6:45 pm.