

**FIWMD  
JULY 24, 2019 @ 5:00 PM  
AT FI COMMUNITY CENTER  
MINUTES**

*John Patterson, Chair  
Bruce Hubert, Vice Chair  
Robert Evans, Treasurer  
Sarah Malinowski, Secretary  
David Burnham*

All commissioners were present. The monthly meeting was called to order at 5:00 pm.

Additions to the agenda lunch hours, station hours, wood splitting, contractors trading for work, compacting recyclables, bulky containers

Manager update Alan Thibodeau reported that adjustments have been made to the glass crusher. In the Fall he would like to purchase a table for the glass crusher to help move the material. The wood grinder; the upper anvil has been hit by foreign material so many times it needs replacement, at a cost of \$485 plus shipping. There was discussion about the future need of a new drum for the chipper he has a price and will forward along. The board should start saving for the future purchase. Alan discussed the need to replace several dumpsters, he passed along estimates for the costs. It was recommended that the budget for 2020 reflect the same. He also presented information on dual compactors for MSW and cans. There was a short discussion about aluminum baling. He also presented a spreadsheet of hours spent on machinery use and repair.

Again, there was discussion about timecards and time clocks.

**Bruce Hubert motioned to accept the minutes of July 10, 2019, Dave Burnham seconded; the motion passed.**

The finances were reviewed. It was mentioned that one of the commissioners still needs to “docu-sign” a document for the new investment account, he will take care of as soon as possible.

**Bruce Hubert motioned to accept the finances and bills, Dave Burnham seconded; the motion passed.**

Unfinished Business The board will review the draft budget at their special meeting on August 14, 2019.

**Bob Evans motioned to accept the following resolution, David Burnham seconded; the motion passed: WHEREAS, the Fishers Island Waste Management District (FIWMD) has undertaken the required review of the District's Local Solid Waste Management Plan (LSWMP) and has prepared a final draft of the LSMWP dated July 12, 2019 which has been reviewed and approved by the NY Department of Environmental Conservation (DEC) in accordance with New York State Law and regulations adopted thereunder;**

**NOW, THEREFORE, BE IT RESOLVED, that the Fishers Island Waste Management District hereby adopts the LSMWP dated July 12, 2019; and be it further**

**RESOLVED, that the FIWMD will implement and maintain the solid waste management system as described in the final LSWMP dated July 12, 2019; and be it further**

**RESOLVED, the FIWMD will submit biennial updates as required by 6 NYCRR 366-4.1(d)**

**I hereby certify that the foregoing Resolution was adopted by the Board of Commissioners of the Fishers Island Waste Management District on July 24, 2019, and this is a full and accurate copy of the Resolution duly adopted by the Board.**

Two versions of a weather policy were reviewed. **Bruce Hubert motioned to accept the following weather policy, Sarah Malinowski seconded; the motion passed: FIWMD Weather Policy 1&2. When weather makes it unsafe to operate a station or stations, but it is safe for team members to continue working on behalf of the district. Team members who stay and work on behalf of the**

**District will be paid per usual. Team members who choose weather related early departures will not be paid.**

**3. When the weather becomes so bad during a usual work day that it is unsafe to be anywhere on the premises of FIWMD and/or too risky to stay on the premises because access home for all team members will be dangerous if team members stay. The Policy will be to send all team members home with pay.**

**4. When team members are asked to stay home from work in anticipation of extreme weather, before they have travelled to work. The Policy will be to inform team members of closure prior to them traveling to work. Cancelled work, if timely, will be unpaid.**

Sarah Malinowski voiced her communications with Bill Moore regarding annual elections for FIWMD: A resident of FI for 30 days prior to the election and registered to vote in Suffolk County can vote and hold office. Anyone or entity can prepare our annual election. The election date can only be changed by an act by the New York Legislature. **She was authorized by the board to continue her communications with Bill Moore.**

Unfinished Business (Continued)

Ad Hoc Committee: After discussion, Bruce will ask the Ad Hoc Committee to meet with the Commission at their regular monthly meeting in September. Or set another date after the middle of September when the whole committee can meet with the Commissioners.

Wood Splitting: Alan reported that the wood has been chopped into reasonable lengths and team members will finally have time to begin splitting next week.

Special Treatment for Contractors: **Bruce motioned that there can't be any special trade and/or barter arrangements with contractors. Bob seconded. Motion carried. David will notify the Contractor.**

Lunch 1/2 Hour: **Bruce motioned that all team members take a 1/2 hour lunch break. All staff are required to take a 1/2 hour lunch break. David seconded. The Motion carried.** The Commissioners request that Alan work with team members to determine when the best time for lunch break is for each team member. At this time, there is no change in station hours. The Commission understands that some changes will have to be made so the shorter lunch time does not incur overtime hours.

There was a lengthy discussion about hours of operation. There was general agreement that the operations manager should be the first person at work in the morning and the last to leave in the evening on a usual basis. In order to make this work and the 1/2 hour lunch, without incurring overtime hours, some hours of operation may have to change. In general, the commissioners do not want to take hours away from team members, but they don't want to increase hours either. Bruce will work with Alan and together they will make some recommendations to the Commission.

There was discussion about the general effectiveness of the Commission and the amount of work Commissioners are expected and/or choose to take upon themselves. David stated that he has served on many boards and never before has he been expected to do so much work. He stated that the other boards on the island depend on work from employees and/or consultants to craft policies for board review.

After discussion, David will work on a draft fee schedule for items at the compost station for Commissioner review that is more in line with the Districts environmental and fiscal goals.

The meeting adjourned for executive session to discuss personnel until 7:30 pm.

The meeting adjourned at 7:45 pm.