

FIWMD
Monthly Meeting Minutes
July 24, 2017

Updated Mission Statement was added to the agenda.

The June 26, 2017 Minutes were approved with the addition of one sentence: “The proper procedure is described in the Employee Handbook” replaced: “FIWMD handbook was reviewed for the same”.

Alan Thibodeau prepared the manager updates, which included: All 5 composting piles are composting at perfect temperatures. There were 16 hauls during the first 3 weeks of July. Special arrangements were made with the ferry for 3 extra hauls and one on a Saturday. Even at that rate, the hauls could not keep up with the bottles and cans dumpsters; we were unable to accept bottles and cans for 2 days during this period. The Landfill Property has been mowed and cut back along with the sides of Wilderness Road. The Brush Grinder has been repaired and returned to the island. Alan has been able to do some repairs with Greg’s help. Some tools for this work have been purchased (we had been using tools owned by Wayne Doucette). A new brush cutter has been purchased. A new transformer has been ordered for the Transfer Station (the current one is leaking and on its last leg), the facility can not operate without a working transformer. This is an emergency expense: \$6,000 purchase then installation.

The haulers do a quick turnaround during open hours; creating a potentially dangerous situation, when both customers and haulers are trying to make the 8:15 ferry. A detail of traffic times and numbers will be prepared for the August 9 meeting.

Danielle has begun heavy equipment training. Alan is making plans for all employees to attend a Freon removal certificate course in October.

The glass crusher will arrive in mid-August. The Commissioners reviewed 4 estimates for new 4 foot dumpsters to be used to collect and contain glass bottles for crushing. Alan and Greg will analyze the estimates and decide which models are best suited to our purposes and purchase them.

There was a brief discussion of the planned compost mixing building. Based on visiting similar buildings in Canada, Greg reported that there is no smell because of the constant attention the compost piles receive.

There was a brief discussion about regular volunteer beach clean ups. A white board was donated for the use of FIWMD and FI Conservancy so that we can keep track and celebrate the amounts and sorts of trash and the number of people who collect it. We will put it on the inside door at the compost station.

The Finances were reviewed. The Bills presented were approved to be paid. B. Hubert motioned that we transfer \$60,000 from our Money Market Fund to our checking account. T. Patterson seconded. All were in favor.

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The Mission Statement was updated and approved. It now reads: Fishers Island Waste Management Tax District (FIWMD) is committed to the safe, environmentally responsible and efficient disposal of household garbage, furniture, appliances, recyclables, construction waste, yard and landscaping debris.

Sarah will combine the 2014 strategic plan with Greg's wish list, and input from all commissioners to create a new 2017 strategic plan.

Sarah will contact IPP to see if FIWMD can have a table for the August 12 Craft Fair. Greg will try to find handouts on the grass crusher and find out if any of the employees would like to or could work at the fair that morning.

Greg will contact our attorney to see where the "Resolution for Lead Agency Designation" stands with the governing bodies in Southold.

The Job Descriptions for Operations Manager and Mechanic and Heavy Equipment Operator were reviewed and discussed. Sarah will rewrite with the corrections. They will be voted on at a special meeting of the Commissioners on July 27, 2017 at 11am in the Managers Office.

Alan will make sure that the links on our website to our plans for combining the stations is accessible to taxpayers.

Adjourned to executive session to discuss personnel evaluation at 6:22pm. Returned to regular session at 7:09.

After reviewing a positive evaluation and discussion of the Commission's desire that all employees have a living wage, T. Patterson recommended that we raise employee # 15 hourly rate by \$2 per hour, retroactive June 17, 2017. B. Hubert seconded. All were in favor.

The meeting adjourned at 7:14.

Respectfully Submitted by,

Sarah B. Malinowski, Secretary