

FIWMD
Monthly Meeting Minutes
Wednesday, March 27, 2019
4:30 @ FI Community Center

The minutes of February 27, 2019 and workshop minutes of February 25, 2019 were approved. All commissioners were present.

OPERATIONS REPORT MARCH 2019

COMPOST PILES –

With the return of spring, we will soon be emptying the pit. This material, due to the high wood content, will be used as mulch for this summer season.

We have taken samples from the “knotweed” pile and have turned them over to Jean at Cornell to have it tested. Hopefully, we will get a positive report back and we can incorporate the knotweed into our regular grinding.

HAULS - For the month of March we had 7 hauls. We have had to add two hauls this month. The following is a breakdown of hauls per type:

- Bottles and Cans – 1
- MSW – 1
- Paper – 1
- Bulky - 1
- Metal – 1
- Wood – 1
- Cardboard – 1

LANDFILL –

Nothing to report

WILDERNESS ROAD –

Nothing to report.

BRUSH GRINDER –

The grinder is working well, and we have caught up with the heavy load of brush brought in this winter.

GLASS GRINDER –

For the year, we have processed 15.5 yards of glass, or 3.875 tons, so far. We have cleaned the rust from the glass dumpsters and gave them some touch-up paint in order to get longer life from them.

STATIONS –

We have started doing spring clean-up and have topped dressed the Compost Station. The Transfer Station has a bit of winter clean up from the late snow removal.

This past week, we constructed and put up an osprey platform on the northside of the Compost Station. Much of the platform is all reused material, from a piling that had washed up on shore, to the pallet and wood pieces of the platform ... even the hardware is reused.

EQUIPMENT –

All equipment is in good shape.

TRAINING/PERSONNEL –

I am still hunting for a new freon school for training. I've reached out to a couple of HVAC people to see if they have any suggestions.

From my developing the Emergency Action Plan and the Fire Prevention Plan, I've found that we are lacking in OSHA training. I am currently researching one can be handled with monthly staff meetings and what needs more in-depth training.

I met with Dick for his six-month evaluation. He continues to work on the goals he has set for himself.

OTHER –

I am happy to announce that through the help of Kayla Montanye of the DEC and Tonya Randell of More Recycling, Shoprite in New London has agreed to work with us in taking our single use plastic. I have asked both the Village Market and Island Hardware to have bins, along with our two stations. I am researching simple bins that we can use. I'm also waiting for a callback from Shoprite's manager to work out the finer details.

Also, exciting news – Call-2-Recycle has signed us on for recycling rechargeable batteries. They supply boxes for the collection of batteries and cellphones. Once the boxes are full, they are sealed and sent back with pre-paid address labels. So far, four of us have taken the online 15-minute training and safety video.

I hope to have the DEC required Operation and Maintenance manuals for the two stations completed in the next month. Though there are still items I'm finding that need to be addressed first. Once finished, I will put copies, along with the Emergency Action Plan and Fire Prevention Plan, at each station. I'm also planning to give a copy to all employees.

I am looking forward to reporting to the Commissioners on the NYSAR Organics Summit that Annette, Brandy and myself are attending this week. I'm looking forward to what we learn on composting and coming back and working with the public.

Financials: Treasurer Evans explained that tax districts are not permitted to "hold" money in certain types of investment accounts like Vanguard. **Bob Evans motioned to transfer all funds from Morgan Stanley to Citizens in order to keep with NYS regulations, Bruce Hubert seconded; the motion carried.** Bob continues to look for better savings options for the District. **Bob Evans motioned to accept the finances, Dave Burnham seconded; the motion carried.**

Bob motioned to transfer \$40,000 to our checking account, Bruce seconded; motion carried.

Correspondence: The Commission received an email (attached) from David Pollack of the Pequot Inn requesting Waste Management's help setting up an experimental compost system on the Pequot property. The Commissioners are 100% behind this effort and asked Secretary Malinowski to respond enthusiastically and inform Dave that Waste Management will direct their manager, Alan Thibodeau to give the Pequot his full support of this endeavor.

Unfinished Business: Work on the Handbook was tabled to September. The edited Handbook Sec. Malinowski proposed for consideration for 2019 was never approved, therefore the 2017 Handbook that was signed by the Commissioners at the time and all employees will be in effect until September.

Annual Board Assessments and Commissioner Performance Appraisal for 2018 were partially completed in December. Assessments and Performance Appraisal strategies will be reconsidered in September, 2019.

Further discussions around Weather Policies, hours of operation and time worked recording systems have been moved to the Monthly Meeting on April 24.

LSWMP Update: Beth reported that all responses are due by April 12, with the goal of filing our revised LSWMP and New Responsiveness Summary with NYSDEC as soon as possible after the 12th. Sec. Malinowski had forwarded the Commissions Cover letter, the Revised LSWMP and the new Responsiveness Summary to almost every person who wrote an email or letter to FIWMD, the Town of Southold, or the ICB. She reported that she received thanks from several people, a particularly nice one from Tod Williams. One person responded who was very upset with the derogatory tone of the Responsiveness Summary and another person responded that they were "extremely disappointed" with our current activities. Sarah explained to both that in order for their comments to accompany the revised plan, they would have to be sent to fiwastemanagement@gmail.com.

Accounting Firm: Treasurer Evans reported that currently, our accounting firm performs our annual audit. Although this might be cost effective, it might not be proper. He will make recommendations at the April 24 meeting.

Election Process: Sarah asked permission of the Commission to speak with our attorney Bill Moore about our election process and who is able to serve on the Commission. Specifically, we would like to find out if another entity (aside from FIWMD) can conduct and oversee our elections and if they can be held at the neutral site of the Community Center. Additionally can we broaden the pool of who can serve on the Commission. Mainly, can any registered voter serve? The Commission gave Sarah the go-ahead.

The Museum Land Trust Proposal involving the Picket Landfill Property and Wilderness Road. There was much discussion surrounding whether to defer any decisions to a later date or continue to proceed.

Bob motioned: We shall not proceed with the Museum Land Trust at this time. Bruce seconded. Bob voted in favor; Bruce abstained; Sarah opposed; David opposed. The motion died.

Sarah motioned: To continue to work with the Museum Land Trust toward granting the an easement for the Picket Landfill Property and helping us to divest of our Wilderness Road responsibilities. As this concept is complex we are asking Bob Miller - as a private citizen - to speak with our lawyer Bill Moore, on our behalf, to learn as much as he can concerning our legal obligations on both these matters. In other words a fact finding mission. David seconded.

Bob asked and was granted 24 hours to consider the motion. Chair Tim Patterson will call the motion via email during the evening of March 28.

Insurance Coverage/Umbrella policy: Treasurer Evans has been investigating our insurance coverage. He has concerns that we are not fully or properly insured. Beth will schedule an insurance audit with Smith Insurance. All Commissioners agreed it was important to be properly insured. Bob will update the Commissioners at the April meeting.

3-5 year contract request by Sterling Superior. There was a lengthy discussion of pros and cons, including the knowledge that we don't have many options. What would the terms be? What will happen if prices - like ferry fares - changes during the contract? Why was the last bid from Willimantic Waste disqualified? Beth will report on these questions and make a recommendation to the Commissioners at the April Meeting.

Ad Hoc Committee: Bruce reported that people are eager and ready to serve, but a plan has not been made to date. There was a lengthy discussion concerning nickel deposit bottles. Perhaps this complex subject would be an initial project of the Ad Hoc Committee.

Email Blast: The Commissioners approved the letter (attached) circulated prior to the meeting and requested that Beth send it out to the emails provided by the Rec Path Committee. Ideas for future email blasts included: an explanation of the State and Federal regulations we are obligated to comply with. Which ones we are out of compliance with. And what lies in our future - Alan would write this one. Ad Hoc Committee, Mere Doyen asked if ICB could help, David stated that the change in neighborhood uses and the intense community interest in waste management programs and facilities would make an Ad Hoc Committee beneficial to District ideas and operations.

Workshop Dates: April 10, at 4:30 at the Community Center to discuss strategic plan for 2019 and formation of Ad Hoc Committee. It was decided that each Commissioner would bring a list of 5 goals to be accomplished in 2019 - the most important ones to them. Additionally each commissioner would bring a list of possible projects the Ad Hoc Committee could tackle.

Under New Business, Bob asked Beth to resend the latest report from Project Management Inc. the subject of this report will be on the agenda at the April 24 Meeting.

Adjourned to executive session at 6:23.
Public Session resumed at 7:36

Bob motioned that the Commissioners issue an apology letter to employee #15 in regards to a registered letter received by the employee. In addition, this letter will be removed from the file.

David seconded. Bruce, Bob, David were in favor. Sarah opposed because both sides of this incident have not been heard by the full Commission.

Bob will draft a letter with the intention of giving it to Employee #15 at the April 10, 2019 Workshop.

The Meeting adjourned at 7:43

Workshop: April 10, 2019 at 4:30 at the Community Center

Monthly Meeting: April 24, 2019 at 4:30 at the Community Center

Respectfully submitted by,

Beth Stern and Sarah Malinowski