

**FIWMD**  
**MONDAY, MARCH 6, 2017 @ 5:00 PM**  
**RESCHEDULED FROM FEBRUARY 27, 2017**  
**AT FI COMMUNITY CENTER**  
**MINUTES**

*Robert Goodwin, Treasurer*  
*Sarah Malinowski, Secretary*  
*Gregory Thibodeau*  
*Tim Patterson*  
*Bruce Hubert*

Greg Thibodeau called the meeting to order at 5:00; Rob Goodwin was absent.

Additions to the agenda: Tiny Houses/Bruce Kinlin, R & C Formation

**Sarah Malinowski motioned to accept the minutes of January 23, 2017, Tim Patterson seconded; the motion carried.**

Manager Updates

Wayne reported that compost piles 1 & 2 have been moved. Stakes to mark the new maintenance building have been laid and most of the land in that area has been cleared. Because the ground is not solid it has been a time consuming task; at some point in time the area was used as a dumping site, leaving the area with unfilled sections.

A geophysical survey by PW Grosser, their report noted that there are no indication of munitions on the compost station property.

Wayne reported that grinding is still being done on a regular schedule and he calculated that the grinder has already paid for itself.

There was a discussion about the placement of the weigh station for the new facility, research will follow.

There has been an issue with one of the MSW compactors but he thinks it has been corrected.

**The Financial Reports were reviewed. Bruce Hubert motioned to transfer forty eight thousand dollars to the operating account, Tim Patterson seconded; the motion passed.**

**Bruce Hubert motioned to pay the bills; Tim Patterson seconded; the motion carried.**

Correspondence

An email was received from Bruce Kinlin regarding a new housing project ("Tiny Houses") that will be on the boundary of FIWMD's property. Tiny Houses is seeking a right of way easement agreement for a septic connector. **Bruce Hubert motioned that Greg Thibodeau have the authority to be spokesperson on FIWMD's behalf with related parties of the same topic, Sarah Malinowski seconded; the motion carried.**

Greg Thibodeau echoed that commissioners have no authority to make decisions on the commission's behalf without commission approval.

Unfinished Business

Rob Goodwin is not present to speak on health insurance and the topic will hold off until further information is gathered.

The topic "cell tower" is off the agenda until Greg Thibodeau has more information to report.

Greg reported that his contact with Pat Moore (attorney rep) revealed that FIWMD could indeed sell topsoil to the public.

Moore is willing to stay on board with FIWMD for legal representation and that FIWMD already has a contract with her.

Sarah Malinowski reported that she started a write-up for the FogHorn and FIWMD website and is finishing it up.

As a side discussion, Beth discovered while completing DEC reports that when the new facility is up and running with a scale, e-waste will need to be weighed.

Greg Thibodeau reported that he believed it would be beneficial all the way around if new hires started at a higher wage. Also that there should be further discussion amongst the commission that a higher rate be paid for casual labor. He also reported that at the next meeting funds will need to be reallocated.

#### New Business

At the next meeting, commissioner "self-evaluations" will be reviewed.

Beth will resend Mission Statements to two of the commissioners for signatures.

FIWMD's Strategic Plan should include; more outreach to the public, a notation to better educate staff of our goals and teamwork by having weekly meetings. Perhaps after the self-evaluations are completed more ideas will come about.

Some of the commissioners had a list to go over regarding possible edits to the handbook. It was decided that Beth and Sarah Malinowski will get together and gather everyone's input for the handbook. The entire commission can then review.

The commission reviewed a contract from R & C Formation. It was noted that the quoted price is the same as it has been since 2010. **Tim Patterson motioned to accept the above-mentioned proposal, Bruce Hubert seconded; the motion carried.** *The proposal is attached.*

There was a debate about the operational hours at the compost and transfer stations. Bruce Hubert said that when the compost station is closed during the week, the contractors find it difficult to manage their loads; it should be open 6 days a week. Wayne responded that the compost station is closed during the week for the safety of the public (half day Tuesdays and all day Thursdays); this time allows the FIWMD crew to perform duties that otherwise cannot be completed when the stations are open. Bruce Hubert countered that the girls can be added to the schedule in order to manage the attendant station on Thursdays to deal with customer activity and the heavy machine activities can be cordoned off to protect the public.

#### Adjourn for Executive Session

At 6:45 pm the commission adjourned for executive session to discuss employee matters.

The commission resumed the public meeting at 7:45 pm for adjournment.

Beth A Stern

## R & C Formation, Ltd.

171 Deer Park Ave., Suite 3  
Babylon, NY 11702

Telephone (631) 482-9590  
Fax 482-9593

March 6, 2017

Fishers Island Waste Management  
PO Box 22  
Fishers Island, NY 06390

Attention: Ms. Beth Stern

Re: Landfill Monitoring Report  
Fishers Island, New York

Dear Beth:

Thank you for the opportunity to, once again, provide you with our professional services. As requested, R & C Formation, Ltd. proposes to prepare a publication quality report summarizing annual groundwater sampling activities performed in the Fall of 2017.

Specific items to be addressed/presented in the report-deliverable will continue to include:

- 1) groundwater sampling methodology;
- 2) quality assurance/quality control;
- 3) map depicting altitude and configuration of site water-table;
- 4) results of groundwater analyses in comparison to New York State Department of Environmental Conservation (NYSDEC) Class GA drinking water standards;
- 5) results of field-measured methane concentrations, if any, at select points (i.e., monitoring well head space); and
- 6) historical analysis of data from past sampling events (dating back to 2008).

## R & C Formation, Ltd.

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It is understood that analytical results in relation to the completed groundwater sampling event will be provided to R & C Formation, Ltd. Unless otherwise advised, two copies of our completed monitoring report will be submitted to Fishers Island Waste Management for distribution to the New York State Department of Environmental Conservation.

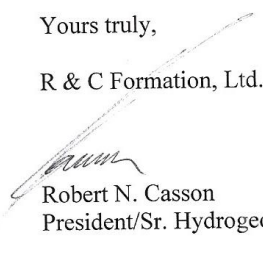
The lump-sum fee for our services, to be invoiced in accordance with the attached General Terms and Conditions, is **\$2,000.00**.

During the course of work activities, we provide Comprehensive General Liability Insurance and Excess Liability Insurance in the amount of \$2,000,000 single occurrence and \$4,000,000 aggregate as well as Professional Liability Insurance in the amount of \$1,000,000 single occurrence and \$2,000,000 aggregate.

If the terms of this proposal are agreeable, please authorize our services by forwarding to us a signed copy of this document or issuing your Purchase Order as confirmation for us to proceed. Thank you for allowing us to continue our service to you and Fishers Island Waste Management.

Yours truly,

R & C Formation, Ltd.



Robert N. Casson  
President/Sr. Hydrogeologist

Authorized Signature

Date

*Gregory J. Thibodeau* 3/31/2017

## **R & C Formation, Ltd.**

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### **GENERAL TERMS & CONDITIONS**

R & C Formation, Ltd. agrees to perform a proposed scope-of-work for compensation as authorized. The Client, upon authorization, is subject to the terms and conditions described herein.

1. If the Client requests a considerable change in the scope-of-work originally contracted, R & C Formation, Ltd. reserves the right to amend our costs accordingly.
2. R & C Formation, Ltd.'s proposal is considered valid for a period of ninety (90) days from the date it was signed by an R & C Formation, Ltd. officer. After ninety (90) days, we reserve the right of review with respect to any modifications in the scope-of-work proposed and associated fees.
3. Payment of invoices is due in U.S. dollars within thirty (30) days of the billing date. Balances past due for a period in excess of thirty (30) days are subject to 1.5% interest per month.
4. If intrusive activities such as those associated with borings, well installations, and excavations are required, R & C Formation, Ltd. will contact local authorities and site representatives with respect to the location of subsurface structures such as tanks, pipes, sewer lines and utility cables. R & C Formation, Ltd. will not be held responsible for any damage due to improper or insufficient information provided.
5. Either the Client or R & C Formation, Ltd. may terminate the contract, in whole or in part, if either party fails to fulfill its contractual obligations. Should the contract be terminated prior to its completion, R & C Formation, Ltd. will invoice the Client for all services performed up to the date of termination.
6. Discovery of contaminant release into the environment, may require reporting of said release to the proper authority within a specific time-frame. When possible, R & C Formation, Ltd. will contact and inform the Client of such discovery and reporting requirement.